

WEBINAR: Quality Management System (QMS) Audit Best Practices



Overview

Every organization must prove its capability to reliably deliver products and/or services that satisfy customer and legal standards. A key instrument for accomplishing this - is the efficient audit of the company's Quality Management System.

In this seminar, the participants will develop the skills to assess the conformance of processes and gain confidence in planning and performing effective QMS audit (or self-inspection).

Objectives

Upon completion of this training, the participants will be able to:

- understand the key principles and procedures of QMS audit.
- understand how to establish and maintain a QMS audit program that would effectively satisfy the customer and legal requirements.
- enhance the Quality Management System of an organization (or business) through an effective audit program.

Who Should Participate

- Professionals
- Rank and File (Personnel or Staff)
- Document and Record Controllers
- Self-Inspection Team or QMS Auditors (Also called Internal Quality Auditors)
- Supervisors
- Managers

Who are working in various industries

Key Topics

Part 1: Theoretical Framework of QMS Audit Program

- Terminologies
- Classification of Audits
- Workshop
- Objectives of QMS Audit
- Basic Concepts of QMS Audit
- Regulatory Requirements of QMS Audit
- Benefits of QMS Audit to an Organization
- QMS Audit vs External Audit

Part 2: Organizational Structure of QMS Audit Team

- Organization
- Selection of QMS Auditors
- Roles and Responsibilities
- Competency and Qualification
- Personal Attributes

Part 3: Key Procedures of QMS Audit

- Planning Phase
- Conduct Phase
- Reporting Phase
- Close out Phase
- Workshop

Part 4: Key Takeaways and Conclusion

Part 5: Question and Answer

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Duration

- 6 hours

Webinar Fee

- Php 3,500.00 per participant (inclusive of e-Handouts and e-Certificate) to be paid at least 3 banking days before the event

Requirements

- Mobile phone, tablet, computer or laptop
- Download free ZOOM app
- Internet connection
- Good audio connection

Reservation

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